



## Board Public Meeting (MILLER HIGH SCHOOL)

Tue Sep 3, 2024 5:00 PM - 7:30 PM CST

TRUSTEES PRESENT: Shauna Weninger (Board Chair), Ryan Bast (Deputy Chair), Vicky Bonnell, Rob Bresciani, Bob Kowalchuk, Darren Wilcox (MS Teams)

STAFF PRESENT: Sean Chase (Director), Josh Kramer (CFO), Kelley Ehman, Stacey Gherasim, Heidi Hildebrand, Joanna Landry, Dave Magnusson, Ryan Robinson, Twylla West, Jill Hryniw (Recorder)

### 1. Land Acknowledgement

S. Weninger: We are blessed to serve, live and learn on Treaty 4 territory, traditional lands of the nêhiyawak (neh HEY o wuk), nahkawé (NUK ah way), Nakota, and homeland of the Métis, Lakota, and Dakota. Collectively, we are committed to seeking the Truth and taking intentional steps toward Reconciliation with Indigenous Peoples in our communities.

### 2. Opening Prayer

D. Wilcox opened the meeting with a prayer.

### 3. Consent Items

The following consent items have been received as information. Do any of the trustees want to move a consent item to discussion? No Trustees responded.

- i. Student Enrolment - June 27, 2024 and August 31, 2024
- ii. RCSD Board of Trustees Update - September 2024
- iii. Staffing Report - May 25 - August 26, 2024
- iv. Asset Protection Hotline Report
- v. 2023-24 Governance Budget Summary Report & Trustee Remuneration and Expense Allowances – Quarter 3
- vi. 2023-24 Quarter 3 - Forecast
- vii. 2023-24 Transportation Report (March - June)
- viii. 2023-24 Lunchroom Supervision Fee Refunds

### 4. 14035: Adoption of Agenda

B. KOWALCHUK: That the agenda be adopted.

CARRIED

### 5. Conflict of Interest

S. Weninger: Do any of the trustees have a conflict of interest based on the agenda they need to declare? No Trustees responded.

**6. 14036: Adoption of Minutes**

R. BRESCIANI: That the minutes of the June 26, 2024 Public Board Meeting be adopted.

CARRIED

**7. Decision Items**

**a. Board Policy Amendments**

**i. 14037: Policy 2 - Role of the Board and Policy 15 - Board Involvement in Personnel Matters**

V. BONNELL: That the Board approve the amendments as presented to the following policies: Policy 2 – Role of the Board and Policy 15 – Board Involvement in Personnel Matters

CARRIED

**b. 14038: Policy 8 - Board Operations Appendix B - Schedule of Remunerations and Expense Allowances**

R. BAST: That the Board approve the amendment to Policy 8 - Board Operations - Appendix B - Schedule of Remunerations and Expense Allowances as presented.

CARRIED

**c. 14039: 2024-25 Board of Trustee Goals**

D. WILCOX: That the Board approve the 2024-25 Board of Trustees Goals as presented.

CARRIED

**d. 14040: 2024-25 Board Annual Work Plan and Events Schedule**

R. BAST: That the 2024-25 Board Annual Work Plan and Events Schedule be approved as presented.

CARRIED

**e. 14041: Resurrection Parish Grad Mass Donation**

V. BONNELL: That the Board approves a \$1,000 donation towards Resurrection Parish in recognition of the significant additional hours put into 2023-24 graduation

masses and school events.

CARRIED

**8. Discussion**

None.

**9. Governance**

None.

**10. Governance - Executive Council Reporting**

None.

**11. Reports**

**a. Chair's Report**

S. Weninger extended a warm welcome to students, staff, families and Catholic partners for the 2024-25 school year.

Highlights from the Chair report included:

Strategic Planning Meetings:

- The Board participated in strategic planning sessions, reviewing the division's strategic plan, board and trustee goals, and board policies. A risk management activity was conducted with the Executive Council and Board of Trustees and Executive Council presented the Detailed Implementation Plans, highlighting successes and areas for improvement in academic and faith-based portfolios. Concerns were noted regarding physical space and financial resources.

Catholic Leaders System Seminar (CLASS):

- The Board celebrated the return of school-based administrators with a morning mix and mingle, emphasizing the energy and commitment to leadership.

Opening Mass and Faith Formation Day:

- The Regina Catholic School Division staff gathered at Resurrection Parish for the Opening Mass, led by Archbishop Don Bolan, with over 1300 staff in attendance.

The event included a Pastoral Approach to Gender and Sexual Diversity Professional Development.

**b. Director's Report**

S. Chase shared highlights of the beginning of the 2024-25 school year which included: RCSD Staff Opening Mass and Faith Day:

On August 28, nearly 1300 Regina Catholic Schools staff gathered at Resurrection Parish for opening mass. Archbishop Donald Bolen presided, sharing a message of hope aligned with the theme "All Belong: Embrace." Mass was followed by a professional development session titled "A Pastoral Guide for the Support of Students in the Development & Understanding of Their Sexuality" led by Stacey MacNeil-Ayeh. The day concluded with service awards recognizing staff for 10, 15, 20, and 25 years of service.

**CLASS 2024:**

- Approximately 85 members of the division leadership team gathered on August 21-22 for the CLASS 2024 event.
- The agenda included reviewing school academic achievement data, planning for the 2024-25 Division and School Improvement Plans, a mass and commissioning ceremony for new team members, and participation in a professional development simulation called the Everest Challenge.

**CEC 2.0:**

- The completion of the new Catholic Education Centre (CEC 2.0) is nearing. A staged move by departments will begin the week of September 16th and continue over several weeks as areas are completed. The years of searching and deliberation have culminated in securing a home base that will serve the Division for decades to come.

**c. Trustee Reports / Committee Chair Reports**

None.

**12. Community Linkage**

**13. Correspondence**

Provided as information.

**a. Provincial Auditor - Planning Involvement in Annual Audit**

The Provincial Auditor communicated to administration and the Board that Regina Catholic School Division (RCSD) has not been included in its planned involvement for the annual audit for the year ending August 31, 2024. This decision applies to the 27 school divisions in the province.

As in prior years, the division's appointed auditor will be asked to provide a copy of the financial statements and other documents as noted in the attached letter from the Provincial Auditor.

The Provincial Auditor requests confirmation that the letter has been read and understood by the Board Chair. This confirmation will be provided by the Board Chair signing the bottom of the attached letter.

**b. PMR 3-Year Plan Approval**

Communication was received from the Ministry of Education that RCSD's 3-Year Preventative Maintenance and Renewal (PMR) Plan for the years 2025-26, 2026-27, and 2027-28 has been approved. Any amendments to the plan will require ministry approval.

**c. Ministry of Education Directive - Personal Electronic Devices - Responsible Use in Schools**

The Minister of Education has issued a directive under The Education Act, 1995 and The Registered Independent Schools Regulations, requiring all Saskatchewan school boards, the conseil scolaire, the Saskatchewan Distance Learning

Corporation (SDLC), and registered independent schools to implement a ban on personal electronic devices during instructional time for Kindergarten to Grade 12, starting with the 2024-25 school year.

Administrative procedures must allow Grades 9-12 teachers to request permission to use devices for specific instructional purposes. These procedures should be accessible to parents, students, teachers, and principals, with an annual reminder sent to parents and students.

The Regina Catholic School Division has responded to the Minister of Education's directive by creating Administrative Application 8800 - Personal Electronic Devices/Technology Responsible Use, which outlines the responsible use of personal electronic devices during instructional time. This new administrative procedure is now available on our website. Parents and guardians have been notified of the new guidelines at the start of the school year.

**d. Harbour Landing Concept Plan - RCSD Feedback**

As a follow-up to the August 19, 2024 Board Strategic Planning Meeting, where Trustees and administration discussed concerns about the proposed Harbour Landing Concept Plan, Director of Education Sean Chase sent a response to the City of Regina on behalf of the Division. The response expressed concern with the proposed amendment to the plan emphasizing that overcrowding at St. Kateri School has been a long-standing issue, with the school nearing 750 students, or 130% of its capacity. The feedback highlighted that adding new housing in the area before the new school opens would further strain resources, increase transportation costs, and create additional academic transitions for students, which is not ideal.

**e. 2024-25 Estimated Revenues and Expenditures - Regina RCSSD No. 81**

Provided as information.

**f. 2024-25 Board Hosted Superannuate and Retiree Reception and Dinner Invite to Archbishop Don Bolen**

Provided as Information.

**14. 14042: Move in to Closed Session**

R. BRESCIANI: That the Board move in to Closed Session.

CARRIED

**i. Matters Related Directly or Indirectly to Collective Bargaining**

**ii. Litigation Issues**

**iii. Negotiations for Purchase, Lease or Other Acquisition or Sale of Property**

**iv. Sensitive Matters**

**15. 14043: Move out of Closed Session**

R. BAST: That the Board move out of Closed Session.

CARRIED

**16. Items for Future Agenda**

None.

**17. 14044: Adjournment**

B. KOWALCHUK: That the meeting be adjourned.

CARRIED

**18. Closing Prayer**

B. Kowalchuk: closed the meeting with a prayer.

**19. 2024-2025 Board of Trustees Goals**

- a. Continue to prepare for the future of the school division through succession planning.
- b. Continue to support and advocate for Catholic Education and liaise with our Church.
- c. Create a long-range plan, five to ten years that is sustainable.
- d. Establish the role of the board as it relates to the division.
- e. Ensure Board/Division culture is maintained.



Shauna Weninger, Board Chair  
Financial Officer



Josh Kramer, Chief