



Regina Catholic Schools
Board Organizational Meeting Minutes
Nov 7th, 2022 5:30 pm - 7:30 pm

TRUSTEES PRESENT: Ryan Bast, Vicky Bonnell, Rob Bresciani, Juliet Bushi, Shauna Weninger, Darren Wilcox, Bob Kowalchuk (MS Teams)

STUDENT TRUSTEES PRESENT: Chevonne Lesiuk, Sydney Wszolek, Tracy Fuchs (Principal)

STAFF PRESENT: Sean Chase (Director), Josh Kramer (CFO), Kelley Ehman, Stacey Gherasim, Wade Hack, Joanna Landry, Twylla West, Scott Fossenier, Carla Redler (Recorder)

1. Call the meeting to order

S. Chase called the meeting to order.

2. Land Acknowledgement

I wish to acknowledge that we are on Treaty 4 territory, the traditional lands of the nêhiyawak , nahkawé , Nakota, and homeland of the Métis, Lakota, and Dakota. Tomorrow, we will come together to mark National Indigenous Veterans' Day, honouring the important contributions of Indigenous peoples in service to Canada. As we continue to take steps on this shared journey of reconciliation, we remember all the Indigenous peoples who have served and protected Canada - across generations.

3. Opening Prayer

J. Kramer opened the meeting with a prayer.

4. 13848. Adoption of Organizational Meeting Agenda

B. KOWALCHUK: That the Organizational Meeting agenda be adopted.

✈ CARRIED

5. Conflict of Interest

S. Chase: Do any of the trustees have a conflict of interest based on the agenda they need to declare? No Trustees responded.

6. 13849. Election of Chair

S. Chase called for nominations for Chair.

D. Wilcox nominated S. Weninger.

Second Call and Third (Final Call) for nominations.

R. BRESCIANI: That nominations for Board Chair cease.

There being no further nominations, S. Weninger was elected as Board Chair by acclamation.

➤ CARRIED

7. 13850. Election of Deputy Chair

S. Weninger called for nominations for Deputy Chair.

B. Kowalchuk nominated R. Bast.

Second Call and Third (Final Call) for nominations.

J. BUSHI: That nominations for Deputy Chair cease.

There being no further nominations, R. Bast was elected as Deputy Chair by acclamation.

➤ CARRIED

8. 13851. Signature Plate

J. BUSHI: That the Chair and Chief Financial Officer be the signing officers for the Division and that in the absence of the Chair, the Deputy Chair be designated as signing officer and that in the absence of the Chief Financial Officer, the Director of Education or the Comptroller be designated as signing officers.

➤ CARRIED

9. 13852. Signing Authorities for Bank Accounts

V. BONNELL: That the signatories for the Operating Account, Payroll Account, Capital Reserve Account, US Dollar, School Based Funds Account, and Trust Accounts will be any two of the Board Chair, Deputy Chair, Chief Financial Officer, Director of Education or Comptroller.

➤ CARRIED

10. 13853. Operating Line of Credit Requirements

D. WILCOX: That we authorize the borrowing of \$10,000,000 at any time to meet current operating expenses and that the authorizing resolution be forwarded to TD Canada Trust.

➤ CARRIED

11. Board Meeting Date and Time

a. 13854. Public Board Meetings

R. BAST: That the Board hold Public Board Meetings on the first Monday of the month commencing at 5:00 p.m. unless it is a statutory holiday. In that case the meeting will be held at the same time on the first Tuesday of the month.

➤ CARRIED

b. 13855. Board Planning Meetings

V. BONNELL: That the Board hold Planning Meetings on the third Monday of the month commencing at 4:30 p.m.

➤ CARRIED

12. Board Committees and Board Representatives

The Board Committees and Board Representatives will be discussed and determined at the November 21, 2022 Board Planning Meeting.

13. Appoint an Auditor (Review the Term of Current Auditor)

The Board appointed Dudley & Company LLP as external auditor for a five year term commencing the 2020-21 fiscal year end. 2022-23 is the third year of this five year term.

14. 13856. Adjournment of Organizational Meeting

R. BRESCIANI: That the Organizational Meeting be adjourned.

➤ CARRIED

15. Official Opening of Public Meeting - November 7, 2022

16. Consent Items

S. Weninger: The following consent items have been received as information. Do any of the Trustees want to move a consent item to discussion? B. Kowalchuk asked that i: GuardingMinds @ Work Survey - RCSD Report - October 2022 be moved into Closed Session.

a. Student Enrolment - October 31, 2022

b. Staffing Update - November 7, 2022

c. RCSD Board of Trustees Update - November 2022

d. Asset Protection Hotline Report

e. 2021-22 Purchasing Card Transactions

f. 2022 Distribution of Excess Capital from the SSBA General Insurance Plan (GIP)

g. Praxis Economic Impact Study - Fact Sheets and Key Messages

h. SCC Parent Conference - Light of Christ Catholic School Division

i. GuardingMinds @ Work Survey - RCSD Report - October 2022

Moved to Closed Session for further discussion.

j. Update - Information Services Corporation (ISC) Lien - St. Plus / Argyle Schools

k. 2021-22 Contracted Services / Employee Services Report

Created with [Boardable](#).

- I. October Institute 2022
 - m. Downtown Express - November 2022
 - n. 2022-23 Relocatable Classroom Program Application
 - o. BRAVO! Awards
 - V. Bonnell acknowledged Twylla West, Gord West and Maria Saenz for being recognized and receiving three awards at the BRAVO! Awards Gala hosted by the Canadian Association of Communicators in Education (CACE).
 - p. 2022-23 Board Activity Schedule
17. 13857. Adoption of Public Meeting Agenda
- B. KOWALCHUK: That the Public Meeting agenda be adopted as amended.

✈ CARRIED

18. Conflict of Interest
- S. Weninger: Do any of the trustees have a conflict of interest based on the agenda they need to declare? No Trustees responded.
19. 13858. Adoption of Minutes
- R. BRESCIANI: That the minutes of the October 3, 2022 Public Board Meeting be adopted.

✈ CARRIED

C. Lesiuk, S. Wszolek, T. Fuchs joined the meeting.

20. Presentation
- a. Student Trustee (STRIVE) Report
 - i. Archbishop M. C. O'Neill Catholic High School & St. Luke High School
- K. Ehman, Superintendent of Education Services invited T. Fuchs, Principal of Archbishop M. C. O'Neill Catholic High School to introduce Student Trustees, Chevonne Lesiuk and Sydney Wszolek, as well as extend regrets on behalf of Olivia Pearce (unable to attend). C. Lesiuk and S. Wszolek shared highlights about their school which included: Thank you; Treaty Four Acknowledgement; School Year Start-up; Routines and Procedures; Academics; School Spirit - SRC; Education Week; Extra-Curricular; Truth and Reconciliation Journey. The presentation also included the STRIVE Exchange Summary (participating schools were: Archbishop M. C. O'Neill, Michael A. Riffel, Miller Comprehensive, Dr. Martin LeBoldus Catholic High Schools and St. Luke School). The ThoughtExchange Survey top thoughts were 1) The importance of supports for learning in the classroom - students want more access to supports; 2) Students want a respectful, inclusive community and students feel welcomed and safe. Trustees acknowledged S. Wszolek and C. Lesiuk for their leadership and commitment to STRIVE and their school.

T. Fuchs, C. Lesiuk and S. Wszolek left the meeting.

21. Decision Items

- a. 13859. Wi-Fi RFP and Board Approval of Additional Cost
R. BAST: That the Board approve the additional estimated expense of \$155,000 plus a 5% contingency of \$48,000, and awarding the Wi-Fi Infrastructure contract to the successful proponent.

➤ CARRIED

- b. 13860. Accumulated Surplus Balance
D. WILCOX: That the Board approve the internally restricted reserves and unrestricted surplus balances as of August 31, 2022.

➤ CARRIED

22. Discussion

- a. Draft Agenda - RCSD Board Linkage Meeting with Government MLAs (Regina) - November 18, 2022
The Board approved the November 18, 2022 RCSD Board Linkage Meeting with the Government MLAs (Regina) draft agenda.
- b. Draft Agenda - RCSD Board Linkage Meeting with Official Opposition MLAs (Regina) - November 18, 2022
The Board approved the November 18, 2022 RCSD Board Linkage Meeting with the Official Opposition MLAs (Regina) draft agenda.
- c. Accumulated Surplus Policy
Provided as information.
- d. Camp Monahan Christmas Gala
Deferred to the November 21, 2022 Board Planning Meeting.

Camp Monahan Christmas Gala discussion moved to the November 21, 2022 Board Planning Meeting.

Owner: Sean Chase

23. Governance

S. Fossenier joined the meeting.

24. Governance - Executive Council Reporting

- a. Enterprise Risk Management (ERM) Report - Privacy & Cyber Security
Wade Hackl, Superintendent of Education Services and Scott Fossenier, Chief Information Officer presented the ERM report - Privacy and Cyber Security. The presentation included: Approach - Layered Defense, Disaster Recovery and Business Continuity, National Institute of Standards and Technology (NIST), Cyber Security Framework (CSF), AON Standards (RCSD meets all AON standards); Current Measures - End User Training; Microsoft Sentinel, Geo Location Services, Multi Factor Authentication, Defender Cloud

Services; Cyber Security Insurance. The three risks shared were: 1) Vulnerabilities in Systems; 2) End User Training; 3) Staffing and Budget. The 2022-2023 Initiatives include: Security Audit, Phishing expeditions; Training modules; Policies and procedures review. RCSD partners in cyber security are: Microsoft Azure; INFO-TECH Research Group; SaskTel; CISCO and aruba. During the questions/answer portion of the presentation, the Board acknowledged the importance of cyber security; ongoing costs of technology; and the availability of relevant training for Trustees.

Executive Council will provide the Board with a long-term technology plan at a future planning meeting.

Owner: Wade Hackl, Scott Fossenier, Sean Chase

S. Fossenier left the meeting.

- b. Policy 2 - Role of the Board - Director Report: Section 7 - Enterprise Risk Management (ERM) and Section 10 - Fiscal Accountability
S. Chase and J. Kramer presented a report for Policy 2 - Role of the Board: Section 7 - Enterprise Risk Management (ERM) and Section 10 - Fiscal Accountability. The report indicated that Executive Council acknowledged both sections are in compliance and provided evidence to support its statement.

25. Reports

a. Chair's Report

- S. Weninger reported that she and other Trustees were busy during the month of October with the following meetings and events: Legally Blonde Musical at Archbishop M. C. O'Neill Catholic High School; Drama Production - "Anti-Social" at Dr. Martin LeBoldus Catholic High School; High Schools Football City Championship; volleyball and basketball games. This is been a great season for sports and arts in our schools. The Board also met with Minister Duncan and Deputy Minister Johnson on October 24th to advocate for additional financial support for the increase in student enrolment, specifically English as an Additional Language (EAL)/Newcomer. The outcome of the meeting was very positive as S. Chase, Director will report later in the meeting. S. Weninger thanked Executive Council for providing the information and data to support the Board's advocacy.

- V. Bonnell, as out-going Chair reported that in addition to the events mentioned above, that she attended the Vice-Principal Orientation; Chief Cadmus Delorme's Keynote Address - Engaging Indigenous Youth at the RCSD Institute; Indigenous Art Wrap Unveiling at St. Nicholas School and professional development offered by LEADS "The Role of the Director/CEO, CFO, and Board Chair in Public Sector Governance (Leadership + Governance = High Performance Short Course) with S. Weninger, S. Chase and J. Kramer.

b. Trustee Reports / Committee Chair Reports

No report.

c. Director's Report

- S. Chase provided the following updates in his Director's Report: Provincial Education Plan 2023-30 RCSD Feedback Summary; Circle of Voices (COV) Terms of Reference Refresh; Message to RCSD Staff - Workplace Wellness Response; Baragar Demographics Intensive Boundary Review and Funding Update - Allocation of Expenses (November 7, 2022).

- The Board supports Executive Council's funding update and allocation of expenses for the estimated revenue from the Ministry of Education in support the increased enrolment.

26. Community Linkage

27. Correspondence

- a. Ministry of Education - North Regina Joint-Use School (NRJUS)
- b. Minister of Education - EAL Enrolment Information

28. 13861. Move in to Closed Session

R. BRESCIANI: That the Board move in to Closed Session.

➤ CARRIED

- i. Individual Employees
- ii. Litigation Issues
- iii. Sensitive Matters

29. 13862. Move out of Closed Session

J. BUSHI: That the Board move out of Closed Session.

➤ CARRIED

30. Review Board Annual Work Plan

The Board reviewed the Board Annual Work Plan.

31. Items for Future Agenda


32. 13863. Adjournment

V. BONNELL: That the meeting be adjourned.

➤ CARRIED

33. Closing Prayer

V. Bonnell closed the meeting with a prayer.



Shauna Weninger, Board Chair



Josh Kramer, CFO