



MINUTES OF THE REGINA ROMAN CATHOLIC SEPARATE SCHOOL DIVISION NO. 81
Organizational Board Meeting held at the Catholic Education Centre, November 4, 2019.

BOARD MEMBERS PRESENT: V. Bonnell, D. Bresciani, R. Bresciani, F. Flegel, B. Kowalchuk

STAFF MEMBERS PRESENT: D. Scuglia, C. Van Parys, K. Ehman, S. Gherasim, H. Hildebrand,
R. Hoffart, J. Landry, D. Magnusson, T. West,
C. Redler (Recorder)

Mr. Scuglia: I wish to acknowledge that we are on Treaty 4 territory, traditional lands of the Nêhiyawak (neh HEY o wuk), Nahkawé (NUK ah way), Nakota, and homeland of the Métis, Lakota, and Dakota.

The Trustees collectively opened the meeting with a prayer.

Mr. Scuglia: Do any of the Trustees have a conflict of interest based on the agenda they need to declare?
No Trustees responded.

1. 13500. Appointment of Meeting Chairman

MRS. BRESCIANI: That Mr. Van Parys be appointed to conduct the order of business for this organizational meeting until the Chair is elected.

CARRIED

2. Review of Minutes

The November 5, 2018 Organizational Meeting Minutes were provided for review.

3. Election of Chair

Mr. Van Parys called for nominations for Chair.

Mr. Flegel nominated Mr. Kowalchuk.

There being no further nominations, Mr. Kowalchuk was declared Chair.

4. Election of Deputy Chair

Mr. Kowalchuk called for nominations for Deputy Chair.

Mrs. Bresciani nominated Mrs. Bonnell for Deputy Chair.

There being no further nominations, Mrs. Bonnell was declared Deputy Chair.

5. Board Group Photo

A Board group photo will be taken when all Trustees are in attendance.

6. 13501. Signature Plate

MRS. BONNELL: That the Chair and Chief Financial Officer be the signing officers for the Division and that in the absence of the Chair, the Deputy Chair be designated as signing officer and that in the absence of the Chief Financial Officer, the Director of Education or the Comptroller be designated as signing officers.

CARRIED

7. 13502. Signing Authorities for Bank Accounts

MR. FLEGEL: That the signatories for the Operating Account, Payroll Account, Capital Reserve Account, US Dollar, School Based Funds Account, and Trust Accounts will be any two of the Board Chair, Deputy Chair, Chief Financial Officer, Director of Education or Comptroller.

CARRIED

8. 13503. Operating Line of Credit Requirements

MR. BRESCIANI: That we authorize the borrowing of \$10,000,000 at any time to meet current operating expenses and that the authorizing resolution be forwarded to TD Canada Trust.

CARRIED

9. 13504. Board Meeting Date and Time

MRS. BONNELL: That the Board hold Public Board Meetings on the first Monday of the month commencing at 5:00 pm unless it is a statutory holiday. In that case the meeting will be held on the first Tuesday of the month commencing at 5:00 pm.

MRS. BRESCIANI: That the Board hold Closed Board Meetings on the first Monday of the month in conjunction with and following the Public Board Meeting unless it is a statutory holiday. In that case the meeting will be held on the first Tuesday of the month commencing at 5:00 pm.

MR. BRESCIANI: That the Board hold Planning Meetings on the third Monday of the month commencing at 5:00 pm.

CARRIED

10. 13505. Board Committees and Board Representatives

MRS. BONNELL: That the Board Standing Committees and Board Representatives List be approved.

Public Board Meeting**1. 13506. Adoption of Agenda**

MRS. BRESCIANI: That the agenda be adopted.

CARRIED

Mr. Kowalchuk: Do any of the trustees have a conflict of interest based on the agenda they need to declare? No Trustees responded.

2. 13507. Adoption of Minutes

MRS. BONNELL:

That the minutes of the October 7, 2019 Public Meeting be adopted as amended at the meeting.

CARRIED

3. Presentation

3.1 Regina Catholic Schools – Statistical Data Report

Kelley Ehman presented an overview of the Regina Catholic Schools Statistical Data Report and an Executive Summary to the report. The report is a collection of data from the Student Information System Software (SIRS) as of September 30, 2019 enrolments.

4. Decision Items

4.1 13508. GIP Excess Capital Distribution – SSBA Insurance Program

MR. FLEGEL: That Regina Catholic Schools receive its SSBA GIP Excess Capital Distribution in the amount of \$42,051.83 as a premium rebate.

CARRIED

4.2 13509. ERDI Spring 2020 Conference

MR. FLEGEL: That the Board approve the Director of Education's attendance at the ERDI Spring 2020 Conference – March 30 to April 5, 2020.

CARRIED

4.3 13510. Portable Allocation and Approval

MR. FLEGEL: That the Board authorize Senior Administration to proceed with processing and submitting documentation to the Ministry as required to secure participation, advance payment and funding in the 2020-21 relocatable program.

CARRIED

5. Student Trustee Report (STRIVE)

Karah Derrinsky, Alex Jones, Keziah Root and Jerico Sampang, Student Trustees from Archbishop M.C. O'Neill Catholic High School provided an activity report on behalf of the STRIVE group. The Student Trustees shared information, activities and achievements that are happening at Archbishop M. C. O'Neill Catholic High School. The presentation concluded with a personal invitation for the Board to attend the Twelfth Year Gallery Show Grand Opening on May 4th at 6:00 pm at the Saskatchewan Science Centre.

6. Discussion

6.1 None

7. Strategic Plan Update

7.1 Policy 2 – Role of the Board Review

Mrs. Bonnell shared that all policies are scheduled for review throughout the year as part of the Board's strategic planning. Policy 2 – Role of the Board was reviewed and Senior Administration was asked to provide a report on Section 5 – Enterprise Risk Management and Section 9 – Fiscal Accountability of this policy.

7.2 Policy 2 – Role of the Board – Sections 5 – Enterprise Risk Management & Section 9 - Fiscal Accountability

- Section 5 – Enterprise Risk Management

Senior Administration acknowledges Work in Progress.

The 2018-19 Budget approved the development and implementation of an Enterprise Risk Management Program. KPMG has been engaged to assist with the program and is currently in the development phase.

- Section 9 – Fiscal Accountability

Senior Administration acknowledges Compliance for all sections with the exception of 9.8. whereby this section is a Work in Progress with compliance planned by the start of the 2020-21 fiscal year.

Senior Administration will schedule a meeting for KPMG and the Board to discuss the initial Enterprise Risk Management findings.

8. Reports

8.1 Chair's Report

Mr. Kowalchuk reported that he attended the RCSD Annual Cooking Competition, SSBA Board Chairs' Council and the CSCC Fall Linkage Meeting. The CSCC linkage meeting was well attended by parents/guardians and the agenda provided for valuable conversation.

- 8.2 Trustee Reports

Trustees collectively reported attending the following events/meetings: Academic Awards Nights, Extraordinary Mission Month Mass, The Headstrong Anti-Stigma Youth Summit, Drama Production at Dr. Martin LeBoldus Catholic High School, SCSBA AGM and Conference in North Battleford and the CSCC Board Linkage Meeting.

8.3 Director's Report

Mr. Scuglia's reported highlighted the following:

- Proposed Joint Use Facility
- Youth Empowerment
- Provincial Leadership Team (PLT)
- My School Sask. Governance Meeting
- School Visits
- Regina Argyle/École St. Pius X Steering Committee (RASP)
- Awards Night
- School Dramas/Musicals
- Complex Children and Families
- Minister's Provincial Youth Council

9. Community Linkage

9.1 Board/CUPE Executive Linkage Meeting – November 5, 2019

Provided as information.

9.2 Board/RCSTA Executive Meeting – November 5, 2019

Provided as information.

9.3 Board/RCESPA Executive Linkage Meeting – November 13, 2019

Provided as information.

10. Information

10.1 Senior Administration Updates

1. Student Enrolment & Monthly Comparison
2. Staffing Report for the Period of October 2, 2019 – October 30, 2019

3. Catholic Connections
4. Communications
5. Monthly Board of Trustees Memo for School Websites – November 2019
6. Administrative Application Updates
7. Student Services Quarterly Newsletter
8. PAA and Partnerships Update
9. 2019-20 Board Activity Schedule
10. Director's Communique – November 2019

10.2 Information Items

1. None

11. Correspondence

11.1 External

The following external correspondence were received and filed: Most Reverend Archbishop Don Bolen; Minister of Education.

11.2 Internal

There was no internal correspondence.

12. 13511. Move into Closed Session

MR. BRESCIANI: That the Board meet in Closed Session.

CARRIED

13. 13512. Move out of Closed Session

MR. FLEGEL: That the Board move out of Closed Session.

CARRIED

14. Review Board Annual Work Plan

Trustees reviewed the Board Annual Work Plan. Mrs. Bonnell asked if it was possible to reschedule the Board/Director Working Meeting to the afternoon of November 26th instead of 10:00-11:30 am that day. Senior Administration will check with Mrs. Ziegler for her availability.

15. Items for Future Agenda


None


16. 13513. Adjournment

MR. BRESCIANI: Moved adjournment

CARRIED

Mr. Flegel closed the meeting with a prayer.


Board Chair


Chief Financial Officer