

Regina Catholic Schools



Organizational & Public Board Meeting Minutes

Nov 1st, 2021 5:30 pm - 7:30 pm

TRUSTEES PRESENT: Ryan Bast, Vicky Bonnell, Rob Bresciani, Juliet Bushi, Bob Kowalchuk, Shauna Weninger, Darren Wilcox

STAFF PRESENT: Sean Chase, Josh Kramer, Heidi Hildebrand, Stacey Gherasim, Joanna Landry, Dave Magnusson, Doug Sears, Twylla West, Carla Redler (Recorder)

1. Call the meeting to order

S. Chase, Director called the meeting to order.

2. Land Acknowledgement

S. Chase: I wish to acknowledge that we are on Treaty 4 territory, traditional lands of the Nêhiyawak (neh HEY o wuk), Nahkawé (NUK ah way), Nakota, and homeland of the Métis, Lakota, and Dakota and declare my personal journey and commitment to Truth and Reconciliation.

3. Opening Prayer

S. Chase opened the meeting with a prayer.

4. 13739. Adoption of Organizational Meeting Agenda

B. KOWALCHUK: That the Organizational Meeting agenda be adopted.

Decision | CARRIED

5. Conflict of Interest

S. CHASE: Do any of the trustees have a conflict of interest based on the agenda they need to declare? No Trustees responded.

6. Election of Chair

S. Chase called for nominations for Chair.

S. Weninger nominated V. Bonnell.

Second Call and Third (Final Call) for nominations.

There being no further nominations, V. Bonnell was elected as Board Chair by acclamation.

7. Election of Deputy Chair

V. Bonnell called for nominations for Deputy Chair.

R. Bast nominated S. Weninger.

Second Call and Third (Final Call) for nominations.

There being no further nominations, S. Weninger was elected as Deputy Chair by acclamation.

8. 13740. Signature Plate

B. KOWALCHUK: That the Chair and Chief Financial Officer be the signing officers for the Division and that in the absence of the Chair, the Deputy Chair be designated as signing officer and that in the absence of the Chief Financial Officer, the Director of Education or the Comptroller be designated as signing officers.

Decision | CARRIED

9. 13741. Signing Authorities for Bank Accounts

S.WENINGER: That the signatories for the Operating Account, Payroll Account, Capital Reserve Account, US Dollar, School Based Funds Account, and Trust Accounts will be any two of the Board Chair, Deputy Chair, Chief Financial Officer, Director of Education or Comptroller.

Decision | CARRIED

10. 13472. Operating Line of Credit Requirements

D. WILCOX: That we authorize the borrowing of \$10,000,000 at any time to meet current operating expenses and that the authorizing resolution be forwarded to TD Canada Trust.

Decision | CARRIED

11. 13743. Board Meeting Date and Time

R. BAST: That the Board hold Public Board Meetings on the first Monday of the month commencing at 5:30 pm unless it is a statutory holiday. In that case the meeting will be held at the same time on the first Tuesday of the month.

R. BRESCIANI: That the Board hold Planning Meetings on the third Monday of the month commencing at 5:30 pm.

Decision | CARRIED

12. Board Committees and Board Representatives

The Board Committees and Board Representatives will be discussed and determined at the November 15, 2021 Board Planning Meeting.

13. Auditor Appointment

The Board appointed Dudley & Company LLP as external auditor for a five year term commencing the 2020-21 fiscal year end. 2021-22 is the second year of this five year term.

14. 13744. Adjournment of Organizational Meeting

B. KOWALCHUK: That the Organizational Meeting be adjourned.

Decision | CARRIED

15. Official Opening of Public Meeting - November 1, 2021

16. Consent Items

The following consent items have been received as information.

V. Bonnell: Do any of the Trustees want to move a consent item to discussion. No Consent items were moved to discussion.

a. Catholic Education Services Report - November 2021

b. Student Enrolment - October 31, 2021

c. Staffing Report - November 1, 2021

d. RCSD Board of Trustees Update - November 2021

e. October Institute - Feedback

f. SSBA Adopted Resolutions Progress

g. Asset Protection Hotline Quarterly Report

h. 2021-22 Board Activity Schedule

i. Downtown Express - November 2021

17. 13745. Adoption of Public Meeting Agenda

D. WILCOX: That the Public Meeting agenda be adopted.

Decision | CARRIED

18. Conflict of Interest

V. Bonnell: Do any of the trustees have a conflict of interest based on the agenda they need to declare? No Trustees responded.

19. 13746. Adoption of Minutes - October 4, 2021

R. BAST: That the minutes of the October 4, 2021 Public Board Meeting be adopted.

Decision | CARRIED

20. Presentation

a. Student Trustee (STRIVE) Report

K. Ehman, Superintendent of Education Services introduced Marah Ball and Zane Herperger, Student Trustees from Michael A. Riffel Catholic High School who joined the meeting by conference call. M. Ball and Z. Herperger provided a verbal report to the Board.

Task | A hardcopy of the STRIVE presentation will be provided to the Board in the Document folder in Boardable.
Carla Redler

21. Decision Items

a. 13747: Transportation Appeals - October 18, 2021

At the October 18, 2021 Special Planning Meeting the Board of Trustees heard evidence pertaining to three transportation appeals. The Board based its decision on information provided by the individuals, RCSD administration and the RCSD Transportation Department. The decisions by the Board were as follows: 1. St. Jerome School - K. & K. Philip DENIED 2. St. Theresa School - T. Bulych DENIED 3. St. Theresa School - M. Benesh-Redler DENIED

D. WILCOX: That the Board formally recognizes the aforementioned transportation appeal decisions.

Decision | CARRIED

b. 13748. Relocatable Allocation and Approval

B. KOWALCHUK: That the Board authorize Executive Council to proceed with processing and submitting documentation to the Ministry of Education as required to secure participation, advance payment, and funding in the 2022-21 relocatable program.

Decision | CARRIED

c. 13749. Preventative Maintenance Renewal (PMR) Project Completed List

R. BAST: That the Board approve the 2020-21 Completed Project List.

Decision | CARRIED

d. 13750. Preventative Maintenance Renewal (PMR) Project Amendment List

D. WILCOX: That that Board approve the 2020-21 PMR Project Amendment List.

Decision | CARRIED

22. Discussion

23. Governance

a. Policy 11 - Board Delegation of Authority

The policy was reviewed and no changes are required.

b. Policy 12 - Role of the Director

The policy was reviewed and one minor change was noted in 2.2. The word "that" will be replaced with "the".

c. Policy 13 - Appeals and Hearing of Student Matters

The policy was reviewed and no changes are required.

d. Proposed Bylaw Amendments and Resolutions for SSBA 2021 Annual General Meeting (AGM)

Trustees were asked to review all the proposed Bylaw Amendments and Resolution Package prior to the SSBA AGM on November 15, 2021.

24. Governance - Executive Council Reporting

a. Director Reporting - Policy 2 (Section 7 - Enterprise Risk Management & Section 10 - Fiscal Accountability)

As per notes of the September 20th Board Planning meeting by Director of Education Sean Chase: we have re-engaged James Barr of KPMG who facilitated the process in 2020 - we will build a timeframe that will ensure our ERM refresh coincides with the development of the new RCSD Strategic Plan in Spring 2022, coinciding with the release of the Provincial Education Plan.

J. Kramer, CFO provided a report for Board Policy 2 - Role of the Board, Section 7 - Enterprise Risk Management and Section 10 - Fiscal Accountability.

Task | Executive Council will provide the process for awarding contracts and capital projects in excess of one hundred thousand (\$100,000) dollars to the Policy Review Committee for Fiscal Accountability - 10.8 to ensure the language matches the process
Sean Chase, Josh Kramer
24 Jan 2022

25. Reports

a. Chair's Report

V. Bonnell reported that she participated in the following meetings and events during the month of October: Regina Capital Commission; Ministry of Education - Joint-Use Schools; Tara Molson, newly elected Board Chair for the Regina Public School Division; Board Finance Review Committee; CCSTA, SCSBA and weekly SSBA Chairs Council meetings. V. Bonnell shared that the School of the Week Tours have provided wonderful opportunities for Trustees to see learning in action in our schools.

b. Trustee Reports / Committee Chair Reports

R. Bresciani, Board Finance Review Committee Chair provided an overview of the October 18, 2021 Board Finance Review Committee meeting.

c. Director's Report

S. Chase's report included the following: November 5, 2021 Plan, Administrative Application 7910; School of the Week Tours; Catholic Directors of Education - Truth and Reconciliation Commission (TRC) Meeting; LEADS Professional Development Event; Archdiocesan Council for Truth and Reconciliation (ACTR); Provincial Education Plan (PEP) and Detailed Implementation Plans (DIPs).

26. Community Linkage

None

27. Correspondence

a. SCSBA Appreciation Award Official Notification

The SCSBA selected Miles Meyers to receive an Appreciation Award. Due to the COVID-19 pandemic, the SCSBA Awards Ceremony will be postponed to a later date when the event can be held in-person.

28. 13751. Move in to Closed Session

R. BRESCIANI: That the Board move in to Closed Session.

Decision | CARRIED

a. Fiduciary

b. Transportation Policy Review

29. 13752. Move out of Closed Session

B. KOWALCHUK: That the Board move out of Closed Session.

Decision | CARRIED

30. Review Board Annual Work Plan

The Board reviewed upcoming meetings and community linkage for November.

31. Items for Future Agenda

None

32. 13753. Adjournment

R. BRESCIANI: That the meeting be adjourned.

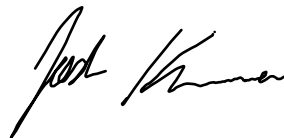
Decision | CARRIED

33. Closing Prayer

B. Kowalchuk closed the meeting with a prayer.



Vicky Bonnell, Board Chair



Josh Kramer, CFO