

## Dear Parent or Caregiver,

First Student is pleased to be providing specialized transportation service for Regina Catholic Schools for the 2022-2023 school year. We welcome those of you new to the service and welcome back those who we transported last year. We are looking forward to continuing to forge relationships with your children.

We would like to take this opportunity to let you know of the procedure with regards to the use of Angel Guards. If your child will be using an Angel Guard, the Angel Guard will be staying with the vehicle. Upon pickup to school, the driver will hand the parent or caregiver the Angel Guard to install for that trip. Upon arrival at the school, the driver will retrieve the Angel Guard from the school staff who are assisting the students from the vehicle. Similarily, on the return home from school, the driver will assure the school staff is handed the Angel Guard to install for that trip, and upon arrival at home/daycare, the driver will retrieve the Angel Guard from the parent or caregiver.

We would also like to remind parents and caregivers, that on the afternoon drop-off, no student in elementary school will be released without a parent/caregiver present. If you wish to give permission for your student to be released unaccompanied, please contact <a href="mailto:transportation@rcsd.ca">transportation@rcsd.ca</a> to give your permission. Please note, the driver will not leave until witnessing the student entering the home/building. If the student is unable to gain access to the home/building, the driver will call the student back to the vehicle and the student will be transported back to the school once all remaining students are delivered home. Similarly, for all students who must be met by a parent/caregiver, the driver will wait for 5 minutes after the published stop time. If no one has yet come to retrieve the student, the driver will continue on the route and return the student to school after any remaining students have been dropped off.

If you have any questions about your child's transportation, please contact the RCSD Transportation Officer at <a href="mailto:transportation@rcsd.ca">transportation@rcsd.ca</a>. On behalf of the entire team, thank you for the opportunity to continue to serve your family and community.

Justin Johanson Location Manager

